

Parent Association of Kang Chiao International School Linko Campus

June 2019 Board Meeting

Date & Time: June 18, 2019 (Monday) 14:00 to 16:00

Venue: New Taipei City Saint Martin Coffee

Participants: (attachment 1 for attendance sheet)

Board Members:

President: Diana Tu,

Vice Presidents: Sandy Chang, Yasin Chen;

Board Members: Peggy Chen, Joyce Chen, Carolien Meng,

Absence with apologies: Jeffrey Peng

Advisor: Sophia Tsai

Chairperson: President Diana Tu

Minutes: Secretary General Ms. Stacy Chiu

Agenda:

1. Progress update and the semester achievement report from each division
2. Budget discussion on scholarship

Meeting Summaries and Decisions:

A quorum is present as 6 board members attended (Mr. Jeffrey Peng is absent due to a business trip), and the board meeting commenced.

1. Finance Division

- (1) According to the latest financial statement, the current balance is NT\$34,436.
- (2) The total expenditure including stationery \$160, banner \$5,400, two sets of flower baskets for the art exhibition \$2,000, 46 flower bouquets for the art exhibition participating students \$1,380, Gift for the Teacher's Day \$50,830, Cards for the Teacher's Day \$400, one flower basket for the elementary school graduation ceremony \$2,500, from March to June 2019. Please be noted that expense for July including copy fee and some gifts for grade 9 students have not yet been reflected to the financial statement.

2. Service Division:

Supported the following vaccination injection events:

- November 23, 2018 – Human Papilloma Virus (HPV) Vaccination
- November 29, 2018 – Flu Vaccination
- May 28, 2019 – HPV Vaccination

3. Bilingual Division:

- (1) The division conveyed the announcements for the Grade 9 bilingual curriculums framework

guidelines, which are aligned with the high school connecting course as the Grade 9 will be directly upgraded to G10.

- (2) The division assisted to enhance parents' awareness on the 108 Curriculum Framework and passed information on curriculum related seminars and domestic universities application reformation seminars organized by the school on April 14, 2019 and June 22, 2019 respectively.
- (3) The division collected the 108 Curriculum Framework information and shared with all the class representatives.
- (4) The school will organize 2 mock English entry exams per semester for the benefit of students who are eligible for 繁星計劃
- (5) The exploration of different university majors has been included for the 107 School Year Summer classes.
- (6) The division assisted the volunteer service credits transferring from Hsin Chu campus to LinKo Campus.

4. Transportation Division:

- (1) The division conducted a survey for school bus service quality
- (2) The division participated two training sessions for new school bus attendants on June 13 and 27, 2019.
- (3) The division assisted the student's evacuation drill and driving seminar on Feb 27, 2019.
- (4) The division assisted the school faculties seminar on April 24, 2019.
- (5) The division reviewed the school bus regular maintenance records and drivers' health check lists.

5. International Division:

- (1) The division organized two seminars, which were domestic and international universities sharing session for parents and the alumni sharing sessions organized by the school's international department on December 28, 2018.
- (2) The division organized an external seminar and invited the MIT admission interviewer in Taiwan plus Ms. Kao Xiao Qing's sharing sessions on March 24, 2019.
- (3) The division collected feedback from parents and summarized the feedback for the school's international department for the purpose of the study aboard planning seminar on May 11, 2019.
- (4) The division collected feedback from the grade 10 parents, and participated the conference hosted by the school's international department covering the following topics:
 - How to assist students to improve GPAs?
 - The expected timeline for the school to be recognized by the WASC
 - The supporting activities offering to students by the school
 - How to support students who stay in dormitory

Budget Discussion:

3 awards will be granted to grade 9 students, and the total budget is around NT\$1,500.

Dismissal