

Kang Chiao International School Linkou Campus Secondary School Department
Parent Association Standing Committee Meeting Minutes

Date/ Time: November 18 , 2020 (Wednesday) 8:30-11:30 a.m.

Venue: Louisa Coffee (Linkou Rotary Park)

President: Yang Kuo-Tien

Attendance: 12 (Yang Kuo-Tien, Cynthia Tsai, Chao Yihung, Jufang Chou, Choa Chen Liu, Louise Chen, Chen Ya-Hsin, Grace WH Yang, Chen Mao Jen, Vincent Lin, Chia Chi Lin, Hou Hsiu Ying)

Apologies: None

Record: Grace WH Yang

Agenda:

I. President speech:

Thank you all for taking the time to participate. We have organized several line groups in response to communicate and cooperate with our school in the future: Bilingual Study, International Study , Transportation, and Cafeteria/Food/kitchen. The direct contact window is President Yang of the Committee.

Next meeting is tentatively scheduled at 8:30 am on December 16 (Wednesday), and the venue will be announced separately.

II. Discussion

A. Parent Representatives (PR) propose to establish PR family line group.

Resolution: We will not establish this PR family line group this year.

Reason : Due to there are many different issues and focuses in between different grades. The Standing Committee member of each grade should be responsible for contacting and communicating with their PR and, collect/summarize questions by monthly basis at least to report to the Standing Committee.

B. Urge to improve the breakfast for boarders (too much processed food and suspected fried food)

Resolution: Will propose and urge to improve the quality of breakfast.

C. Proposals of the Representatives by grades:

(1). Recommend to host a coffee time for the parents of G10 and G11 in Bilingual Department to give a detail description and guidance of the learning process under 108 syllabus.

Resolution: Passed, the meeting is arranged.

(2). To recommend that the school to announce the method of Comprehensive Assessment Program requested by Ministry of Education in next semester for G9 International department students as soon as possible.

Resolution: Passed, report to school to announce.

(3). To recommend the school actively update the student's activities photos on the school's official website/Facebook (eg, Elite activities, off-campus competitions, community activities inside and outside of the school, etc., such as Model United Nations, Basketball/Ironman school team, Scout activities and other competitions or activities)

Resolution: passed, will propose to the school.

(4). [Event of Nov.13] (grade 7 off-campus activities on 11/13 afternoon, one driver/vehicle failed his duty and left students behind instead of to drive them back to school safely.) The back-up vehicle arranged temporarily but students failed to seat safely, which has violated the principle of passenger safety. We request the school to explain and implement the handling guidelines and SOPs, also promise that situation occurred should not happen again in the future.

Resolution: Approved, urge the school to explain and solve.

(5). Request to improve the problem of No. 13 school bus (delayed to pick up students after school consistently) .

Resolution: Report to the school for further discussion.

(6). Recommend the school keeps discussing the possibility for middle school students to dismiss from school earlier to avoid traffic congestion and excessive traffic time.

Resolution: Will submit to the school for discussion.

(7). For those teachers whose children are also attending our school, we remind the school to implement the interest avoidance principle, teachers under this case should avoid teaching classes of the same grade as their children.

Resolution: Will be reported to the school for review.

III. provisional motion:

(1). Proposal: To discuss the management of the Facebook community of the Parent Association of Linkou Kang Chiao Middle School.

Resolution: All members of the Standing Committee are invited to share qualified and relevant information on the Facebook community to enhance the the value of the community.

(2). Recommend to manage/sort out those Q&A already discussed before to benefit the parents in different grades for further searching and checking the solutions conveniently.

Resolution: Agreed to establish a cloud sharing file, and invited the committee member Ms.Hou Hsiu Ying will assist to clarify and set-up the file/ FAQ by categories.

(3). Discuss that Mr.Vincent Lin in Activities group to organize a tea time gathering for PR to increase/enhance the communication in between PR and Committee.

Resolution: passed and will proceed.

IV. Dismissal